The evaluation and approval of “progression arrangements”[[1]](#endnote-1) is a process approved by the Academic Strategy Group[[2]](#endnote-2) through which the University evaluates and confirms that the course(s) offered at a provider, meet the admission requirements for admission to Year 1 of specified BUL undergraduate or postgraduate programmes subject to meeting a specified academic criteria.

**The Approval and Completion of Progression Proposal Form (Internal Use Only)**

The process entails two *internal* approval stages summarised below, the first of which entails an evaluation of the provider academic and statutory oversight. This is followed by an analysis and approval of the provider’s curriculum for admission to BUL undergraduate or postgraduate programmes.

**Stage 1: Part 1 Progression Proposal Form (Provider)**

The Progression Proposal Form is for internal use only and is designed to collect sufficient information about the partner and their curriculum. All applicable sections of the form should be completed with summary information text provided where required. In addition to the key details about the provider, the following information required:

1. The provider must be authorised as an educational provider and subject to the oversight and recognition by the relevant Educational Oversight body. Please select one. (See links to Educational and Statutory Oversight Organisations below)[[3]](#endnote-3)
2. The UK Company Number should be provided for provides that are based in the UK.
3. The Provider course Information for the curriculum mapping should be obtained and attached to Part 1 of the Progression Proposal Form. This may include course specifications, course descriptions or syllabi, accreditation and other information setting out learning outcomes, learning, and teaching strategies and marking schemes.
4. Information about any third parties (BUL agents or other intermediaries) that may have brokered or proposed the opportunity to establish an articulation with the provider.

**Part 2 Preliminary Evaluation and Outcome**

Proposals are subject to preliminary approval by the Vice Provost – International & Academic Partnerships, or in his/her absence the Chief Student ＆ Staff Services Officer. Additional due diligence can be requested at this stage if further scrutiny, related to the provider’s UKVI (United Kingdom Visa and Immigration) profile, academic probity, or financial health, is deemed to be necessary.

**Stage 2**

**Part 3 Academic Evaluation and Admission Progression Statement**

Subject to a successful Stage 1 evaluation outcome, Part 3 The Academic Evaluation and Admission Progression Statement is completed by Vice Dean International or Admission Tutor and authorised by either Dean or Vice Dean.

1. The University must determine that all students admitted are capable of completion of the programme[[4]](#endnote-4). based on the evaluation of specified academic provision offered by the provider.
2. the admission criteria (grade and addition indications such as the completion of specified provider study units) for each BUL undergraduate or postgraduate programme should be confirmed on Part 3: Academic Evaluation and Admission Progression Statement.
3. All admissions are subject to the University’s standard admission policies including English language requirements for undergraduate and postgraduate admissions.
4. If the provider’s English language qualification is proposed to assess EFL proficiency, please contact the Compliance Team for guidance [Matthew.Quish@brunel.ac.uk](mailto:Matthew.Quish@brunel.ac.uk)
5. A review date defaulted to 30 months should be set out where requested.

**Confirmation of the Progression Arrangement and Marketing**

1. Subject to the successful Preliminary and Academic Evaluation outcome, the provider will be issued with a *Confirmation of Direct Entry for Approved Qualification Letter* issued by the Global Engagement Office.
2. Subject to the successful Preliminary and Academic Evaluation outcome, a 3+1 or 4+1 agreement will be drawn up for progressions from universities.
3. Designated contacts at BUL and the Provider are appointed and listed on the Confirmation of Direct Entry for Approval Qualification.
4. The designated BUL contact should ensure that communication is maintained with the designated contact at the provider.
5. All publicity and promotional materials must be pre-approved by the University’s department of Communications, Marketing and Student Recruitment (CMSR) before any publication or distribution. In no event can promotional material imply any “accreditation”, “recognition”, “validation”, “approval”, “articulation,” “guaranteed admission”, “guaranteed progression” or any similar relationship

**The Review of Progression Arrangements**

All new progression agreements will be reported to RSG (Recruitment Strategy Group) at intervals not exceeding twelve (12) months. A review date is required for all progression arrangements, by default after 2.5 years to capture a full cycle of enrolments from the provider. The outcome of the review will be reported to RSG.

The progression arrangement is subject to review and the university reserves the right to amend, suspend or terminate the progression arrangement should **(a)** the University determine that the academic progression of students admitted through the progression arrangement is not satisfactory as defined by the University’s Quality Framework. **(b)** the provider’s statutory or educational oversight status changes, and **(c)** subsequent to approval, the arrangement represents a risk and/or reputational damage to the University.

1. “Arrangements whereby students who have completed a programme at one organisation successfully may be considered on an individual basis for progression either to the beginning or to a more advanced stage of a programme of the degree-awarding body.” ([QAA Glossary](https://www.qaa.ac.uk/docs/qaa/guidance/qaa-glossary.pdf?sfvrsn=70cbfc81_2))

   Articulation: “An arrangement where learners enrolled on a designated course at a partner provider are automatically entitled (subject to academic criteria) to be admitted with advanced standing to a subsequent part or year of a degree-awarding body’s course. ‘Advanced standing’ is the recognition of previous successful study, reducing the number of modules needed to complete the course.” [Higher Education Credit Framework for England: Advice on Academic Credit Arrangements May 2021](https://www.qaa.ac.uk/docs/qaa/quality-code/higher-education-credit-framework-for-england.pdf?sfvrsn=527fd781_8) [↑](#endnote-ref-1)
2. Academic Strategy Committee (ASC) Paper ASC0166 [↑](#endnote-ref-2)
3. **Educational and Statutory Oversight Links**

   |  |  |
   | --- | --- |
   | [The Register – Office for Students](https://www.officeforstudents.org.uk/advice-and-guidance/the-register/) | [Useful Reference for Education Ministries Worldwide](https://en.wikipedia.org/wiki/List_of_education_ministries) |
   | [UK Quality Assurance Agency (QAA) Reports](https://www.qaa.ac.uk/en/reviewing-higher-education/quality-assurance-reports) | [British Council Services for International Marketing](https://education-services.britishcouncil.org/) |
   | [Independent School Inspectorate](https://www.isi.net/) | [UK Sponsor Register of Student Sponsors](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1034421/2021-11-18_-_Student_and_Child_Student.csv/preview) |
   | [Ofsted](https://reports.ofsted.gov.uk/) | [UK.GOV Company Information](https://find-and-update.company-information.service.gov.uk/) |
   | [UK ENIC (Formally NARIC)](https://www.enic.org.uk/) |  |

   [↑](#endnote-ref-3)
4. [UK Quality Code, Advice and Guidance: Admissions, Recruitment and Widening Access](https://www.qaa.ac.uk/en/quality-code/advice-and-guidance/admissions-recruitment-and-widening-access) [↑](#endnote-ref-4)